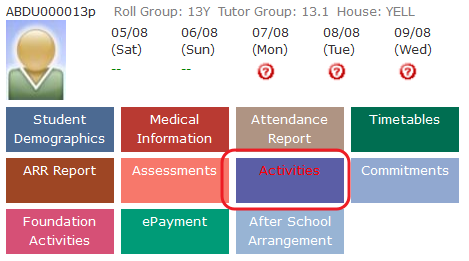
# Activities

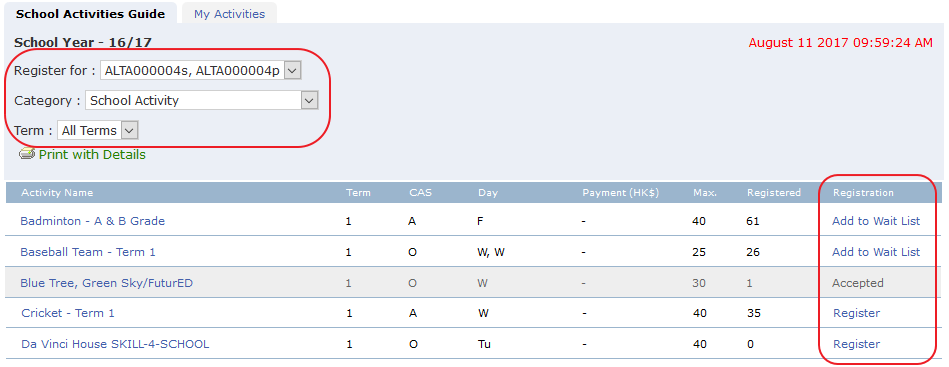
Some schools will allow sign up for activities through the Gateway. Parents may sign up activities for their children, or for themselves. Students with Gateway login may also sign up for themselves.

Login Gateway <https://tg.esf.edu.hk>

Click the **Activities** button of the student on Gateway homepage:



## Register Activity

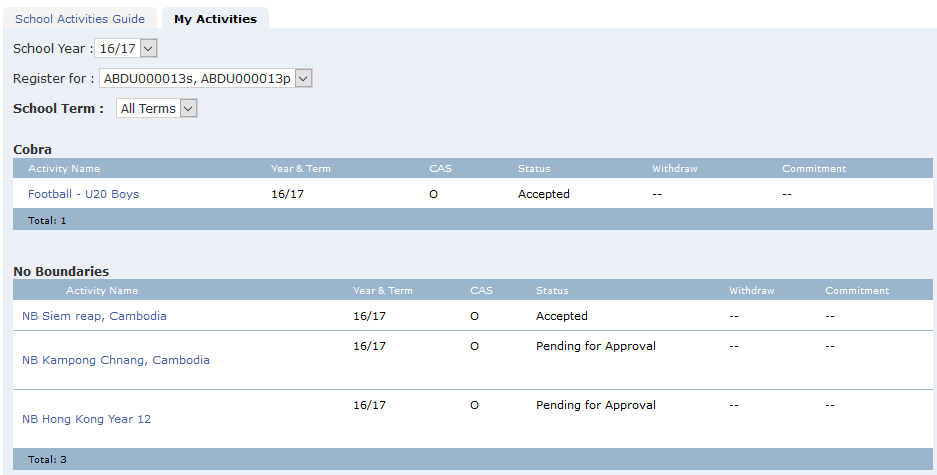


* In the **School Activities Guide** screen
* Select **Register for** (for parents login, select your child’s name)
* Select **Category & Term** to filter the activities
* Click on the Activity Name on the list to view more details
* Click on **Register** to register for activities. There may be limit on number of activities you can choose. Some activities are first come first sever while some might need approval.
* If the quota is full and it allows wait list, you may click on the **Add to wait List** to add yourself to the wait list. Then you may enroll until someone drop out.

## View My Activities

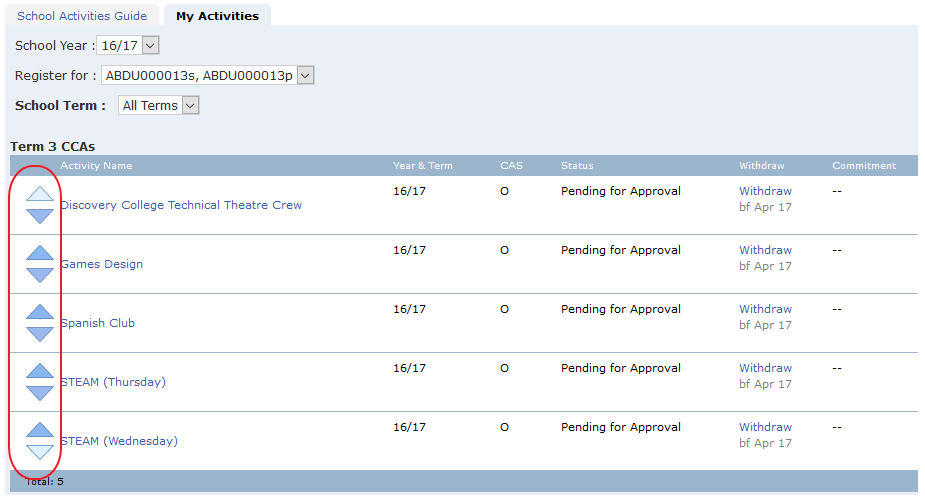
To view what activities has been registered and the enrolment status

* Click on **My Activities** tab
* It will list all the registered activities of current school year with Status. Student or parent may keep track the enrollment status here.



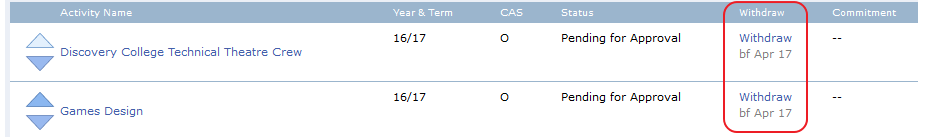
## Set Preference Order

If preference order is allowed, in the **My Activities** screen you may set preference order by clicking on the arrow keys to move activities up and down.



## Withdraw activities

If withdraw activities is allowed, there will be a **Withdraw** link for withdrawal, and also indicates the date when user may withdraw before it. If withdraw is not allowed, the link will not be shown.



End of Document